


How to edit a saved filter

Edit a filter.

1. Click **Insight > Search for objects**.
2. In the sidebar at left, select the search you want to edit and click  at right.
3. Click **Edit**.
4. Make changes to the filter in the dialog box:
 - a. **Name** - change the name of the search.
 - b. **Share this filter with others** - share the filter with other Users or Groups.
5. Click **Update**.